

**RIDGEFIELD FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MEETING OF FEBRUARY 25, 2025**

The meeting of the Ridgefield Free Public Library Board of Trustees was called to order at 7:10 p.m. by President Catherine Suarez. President Suarez read the Open Public Meeting Statement.

**ATTENDANCE**

In attendance were Ms. Rose Huzovic, Ms. Bonnie Ilch, Ms. Daisy Jimenez, Ms. Debbie Kontolios, Ms. Jin Kye, Ms. Josephine Mendoza, President Catherine Suarez, and Acting Director, Yilin Sheng. Also present were Borough Council Library Liaisons Councilmembers Joanna Leigh Congalton-Hali and James Kontolios.

A copy of the January 28, 2025, minutes was not completed and will be reviewed and voted on during the next meeting.

**TREASURER'S REPORT**

The Board reviewed the Treasurer's Reports covering January 31, 2025, read by Ms. Kye. A motion to accept the report was made by Ms. Kontolios and seconded by Ms. Mendoza. The Vendor Sheet dated January 31, 2025, was examined and discussed. A motion to accept the Vendor Sheet was made by Ms. Kontolios and seconded by Ms. Mendoza. President Suarez took a roll call vote. The motion was carried unanimously.

**VENDOR SHEET**

The Vendor Sheet dated February 25, 2025, was examined and discussed. A motion to accept the Vendor Sheet was made by Mrs. Kye and seconded by Ms. Kontolios. President Catherine Saurez took a roll call vote. The motion was carried unanimously.

**DIRECTOR'S REPORT**

The December Library Update, prepared by Acting Library Director Yilin Sheng.

Library Update by Yilin Sheng

- February 6 Due to inclement weather, employees were asked to report to work at 10:00 AM instead of their regular start time of 9:00 AM.
- February 12 The Winter Reading Challenge Ice Cream Social for Slocum School students was held at the library and was well attended.
- February 14 Three ceiling tiles in the building were removed due to water leakage.
- February 18 DPW adjusted the outdoor lights facing Morse Avenue and Apple Avenue due to complaints from neighbors regarding excessive brightness.
- February 19 Friends of the Library met with guest speaker Rob Williams Jr. (Alaska).

- The next Friends of the Library meeting will be the annual Spring Luncheon at Café Tivoli on Wednesday, March 19, at noon. The cost is \$25 per person, and all are welcome.

### **FRIENDS OF THE LIBRARY**

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### **CORRESPONDENCE**

- Flyer for Free Adult Dance Classes on Thursdays at 6:30pm
- Flyer for Spring Lunch - The Friends of the Ridgefield Library March 19, 2025
- March 2025 Adult Library Programs Calendar
- March 2025 Children's Events Calendar

### **OLD BUSINESS**

#### **State of New Jersey Correspondence**

In January, the library received correspondence from the New Jersey Attorney General's Office requesting the return of \$9,885.32 in FEMA funds, citing that the funds were issued in error. Ms. Kontolios consulted with Frank Elenio, who recommended that Margot contact the phone number provided in the letter to seek clarification. If necessary, a conference call may be arranged to further discuss the matter. The next step is for Margot to make the call and obtain additional information.

### **NEW BUSINESS**

No new business was discussed.

### **QUESTIONS AND COMMENTS FROM THE PUBLIC**

Borough Council Library Liaisons Ms. Joanna Leigh Congalton-Hali and Councilman James Kontolios were present.  
Joyce Leonard and Gail Kashishian were in attendance.

### **ADJOURNMENT**

At 7:43 pm, a motion to adjourn the meeting was made by Ms. Kontolios and seconded by Ms. Kye. The motion was carried unanimously.

Respectfully submitted,  
Daisy Jimenez