

**RIDGEFIELD FREE PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING OF APRIL 25, 2023**

The meeting of the Ridgefield Free Public Library Board of Trustees was called to order at 7:06 p.m. by Treasurer Debbie Kontolios. Treasurer Debbie Kontolios read the Open Public Meeting Statement.

ATTENDANCE

In attendance were Mrs. Bonnie Ilch, Ms. Debbie Kontolios, Mrs. Jin Kye and Director Ms. Jane Forte. President Catherine Suarez, Ms. Daisy Jimenez, Mayor Hugo Jimenez, and Mrs. Ana Kitchener arrived after initial attendance was called.

A copy of the March 28, 2023, minutes was reviewed by the Board. Upon a motion made by President Suarez and seconded by Mrs. Kye, the minutes were unanimously approved by the Board.

TREASURER'S REPORT

The Board reviewed the Treasurer's Reports covering March 31, 2023, read by Ms. Kontolios. A motion to accept the report was made by President Suarez and seconded by Mrs. Ilch. The motion was carried unanimously.

VENDOR SHEET

The Vendor Sheet dated April 30, 2023, was examined and discussed. A motion to accept the Vendor Sheet was made by Mrs. Ilch and seconded by Ms. Jimenez. President Suarez took a roll call vote. The motion was carried unanimously.

DIRECTOR'S REPORT

The April Director's report was read by Ms. Forte. April has seen an increase in patrons using the library, both adults and children. The children's programs are very successful and adult offerings continue to thrive. Plans for the children's summer reading programs are underway and for the adults, take home craft kits and an exhibition of Korean lacework in June. Regular maintenance was done on the building, including landscaping, some ceiling tiles changed, fire safety inspection, a visit by the exterminator, and a repair to the handicapped door. The employee time clock was installed, and some procedures explained. Software was installed successfully, and the training will begin May 1st. Ms. Forte attended BCCLS system council meeting at the end of March and will have a working lunch at Englewood Library with local Directors and Dave Hanson, Executive Director of BCCLS.

FRIENDS OF THE LIBRARY

The Friends of the Library met on April 19 with a well-attended program on The Highlights of

Central Park. Several new members have joined the Friends this year. The book club met on April 20th. The next meeting is June 21 with a guest speaker on home safety. The trip to historic Tappan, NY on May 20th has been canceled.

CORRESPONDENCE

April Children's Events at Ridgefield Library Flyer

April 2023 Adult Library Programs Flyer

Friends of the Ridgefield Library - Scholarship Fundraiser for RMHS Graduating Senior Flyer

OLD BUSINESS

- Roofing updates: Ms. Forte reached out and is currently awaiting an answer from Ray Ramirez. Councilman Kontolios added that we are going out to bid with 2 contractors and hopefully we can get the roof replaced this year.
- The summer reading theme will be called "All together now"
- The time clock has been installed and will start training on May 1st. Maintenance for the time clock is \$650/annually.
- Contact list has been updated for 2023.

NEW BUSINESS

- Former President Bernice Ranieri has resigned. She sent in a letter of resignation. In honoring Bernice's dedication and continued love for the Ridgefield library, the Board will find a spot in the library to add a plaque thanking her.
- The kitchen floor will be measured on 4/26 and will soon be replaced with vinyl flooring.
- We received a letter regarding the Estate of Rose Brockman. We will be receiving approximately \$22,000 to be placed in the Ridgefield Library donation account when the estate is settled.
- President Suarez wants all the board members to put on a thinking cap to brainstorm ideas to introduce programs to get more community members involved, opening ways to get different segments of the community involved. We will discuss this more in the next several meetings.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Borough Council Library Liaisons Ms. Joanna Leigh Congalton-Hali and Councilman James Kontolios were present. Councilman Kontolios welcomed Joanna and said she will be a great addition to our town Council and the library.

ADJOURNMENT

At 7:44 pm a motion to adjourn the meeting was made by President Suarez and seconded by Mrs. Kye. The motion was carried unanimously.

Respectfully submitted,
Jin Kye