

**RIDGEFIELD FREE PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING OF JUNE 27, 2023**

The meeting of the Ridgefield Free Public Library Board of Trustees was called to order at 7:05 p.m. by Treasurer Debbie Kontolios. Treasurer Debbie Kontolios read the Open Public Meeting Statement.

ATTENDANCE

In attendance were Ms. Rose Huzovic, Mrs. Bonnie Ilch, Ms. Daisy Jimenez, Mayor Hugo Jimenez, Ms. Maria Krum, Ms. Debbie Kontolios, Mrs. Jin Kye, Mr. Mouhammad Said, Director Ms. Jane Forte, and Assistant Director, Mrs. Yilin Sheng.

A copy of the May 23, 2023, minutes was reviewed by the Board. Upon a motion made by Mrs. Kye, and seconded by Mrs. Ilch, the minutes were unanimously approved by the Board.

TREASURER'S REPORT

The Board reviewed the Treasurer's Reports covering May 31, 2023, read by Ms. Kontolios. A motion to accept the report was made by Ms. Krum and seconded by Mrs. Kye. The motion was carried unanimously.

VENDOR SHEET

The Vendor Sheet dated June 27, 2023, was examined and discussed. A motion to accept the Vendor Sheet was made by Mrs. Ilch and seconded by Mrs. Jin Kye. Ms. Kontolios took a roll call vote. The motion was carried unanimously.

DIRECTOR'S REPORT

The June Director's report was read by Ms. Forte. June was a busy month of preparation for summer reading and other activities. Also, a busy month buying new books and materials to keep up with the demand for new materials. Staff continues to do an excellent job and shows patience and kindness every day to the public. Regular maintenance was done on the building including landscaping, light bulbs, ceiling tiles, boiler inspection, and bathrooms professionally cleaned. The filter on the water cooler changed for the 1st time in a year. Two districts voted in the library during the Primary Election. English and Spanish classes continue to bring in new students. Summer reading activities have started for children, with Aviva doing a wonderful job planning and organizing the whole program which goes into August. For tweens/teens we have a special program each month. For adults we have Jamie Novak over zoom on July 20th on getting important papers, etc. in order. We have Latin Dancing for adults and teens every Tuesday evening in August. We are planning to offer a CPR and First Aid class for the public in September.

FRIENDS OF THE LIBRARY

The Friends of the Library met on June 21 with a guest speaker on Home Safety. The book club met on June 15. The next Friends meeting is Wednesday, September 20 for the Welcome Back Tea.

CORRESPONDENCE

Ronald R. Williams obituary
June Children's Library Programs Flyer
June Adult Library Programs Flyer
Teen Stuff - 6th grade and up Flyer
Jamie Novak - Buttoned Up Flyer - July 20th 7:00 PM Zoom event
Friends Craft Sale Flyer – October 18
Friends Craft Sale preview Flyer
Ridgefield Library Summer Reading June/July & July/Aug Event Calendar

OLD BUSINESS

- Audit completed on 5/30/2023
- Summer Reading has started
- SOPs done for the Library staff, but will wait until Board President Catherine Suarez returns to review, discuss and approve.
- Roofing updates: Mayor Jimenez and Councilman Kontolios updated us on the roofing situation. They will find ways to fix the roof for sure. It will be a process but will be done. Will be going out for bid this year and hopefully it will get fixed next year. They know that roof replacement is much needed, but there are financial issues with rising costs. Regardless, they will find the best way without burdening taxpayers.

NEW BUSINESS

- YA Programs: June: Candy Bingo, July: Paint Nite, Aug: Henna
- Should have Ridgefield teens volunteer and create Tik Tok and short videos to promote and get more involvement and exposure to our teens.
- Continue to brainstorm ideas and find new ways to reach Ridgefield audiences, especially Teens to promote more participation in the activities we offer.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Borough Council Library Liaisons Ms. Joanna Leigh Congalton-Hali and Councilman James Kontolios were present.

Ms. Joanna Leigh Congalton-Hali commented on how great Library summer programs are and wanted to take Flyers to summer camp to promote the programs we offer. Councilman Kontolios wanted to cross promote Latin Dance and upcoming CPR class with Borough events.

ADJOURNMENT

At 7:53 pm a motion to adjourn the meeting was made by Ms. Maria Krum and seconded by Mrs. Bonnie Ilch. The motion was carried unanimously.

Respectfully submitted,

Jin Kye