The meeting of the Ridgefield Free Public Library Board of Trustees was called to order at 7:10 p.m. by President Bernice Ranieri. President Bernice Ranieri read the Open Public Meeting Statement.

ATTENDANCE

In attendance were President Bernice Ranieri, Mrs. Neisha Cedeno, Mrs. Bonnie Ilch, Mrs. Lauren Larkin, Mrs. Lorraine Slovak, Mrs. Jin Kye, Mrs. Catherine Suarez, and Library Director, Ms. Jane Forte.

A copy of the November 19, 2019 minutes was reviewed by the Board. Upon a motion made by Mrs. Slovak and seconded by Mrs. Cedeno, the minutes were unanimously approved by the Board.

TREASURER'S REPORT

The Board reviewed the Treasurer's Report covering November 30, 2019, read by Mrs. Slovak. A motion to accept the report was made by Mrs. Larkin and seconded by Mrs. Ilch. President Bernice Ranieri took a roll call vote. The motion was carried unanimously.

VENDOR SHEET

The Vendor Sheet dated December 17, 2019 was examined and discussed. A motion to accept the Vendor Sheet was made by Mrs. Slovak and seconded by Mrs. Kye. The motion was carried unanimously.

DIRECTOR'S REPORT

The Library had a busy two and a half weeks in the beginning of December. The library closed early for snow on December 2; Create8Art Show opened; Anti-Bullying committee met; fireplace was serviced; staff members viewed a webinar on BCCLS new unified loan and automatic renewal policies; a camera in YA was replaced; the staff held their holiday breakfast and Santa visited. Aviva attended the annual Ridgefield Christmas Tree Lighting and set up a table with a Christmas themed craft.

FRIENDS OF THE LIBRARY

The Friends had a great holiday party at Café Tivoli on Sunday, December 1st. The next Friends meeting is Monday, January 13 at 1pm. The Fundraisers continue to do well.
CORRESPONDENCE

Friends December Raffle, Avon Fundraiser & Gift Card Fundraiser Flyers
December Calendar
Polka Dot Music Program Flyer

OLD BUSINESS

Jane will get quotes to refinish the table in the Board Room and cover with glass
Stats for Museum passes will be reported the end of each month
New router will be installed by the end of December
DPW will install ballards at the front entrance of the Library ASAP and Power washing will be
done in the spring
Ms. Nicole Broschard (6th grade teacher @ Slocum) requested all 6th Grade classes visit (field
trip) the Library annually
Superintendent of Schools will be contacted to resend letters home to students and parents
regarding proper behavior in the Library.

NEW BUSINESS

Motion was made by Mrs. Ilch and seconded by Mrs. Slovak to accept the Audit for the Year
End December 31, 2018 by Ferraiolo, Welkotz, Cerullo & Cuva, P.A. The motion was carried
unanimously.
Motion was made by Mrs. Ilch and seconded by Mrs. Cedeno to approve the Proposed Budget for
2020. The motion was carried unanimously.
Jane will look into possibly offering a Flower Arrangement Program
Jane will look into purchasing other Museum Passes

QUESTIONS AND COMMENTS FROM THE PUBLIC

There were no questions or comments from the public

ADJOURNMENT

At 8:10 pm a motion to adjourn the meeting was made by Mrs. Cedeno and seconded by Mrs.
Ilch. The motion was carried unanimously.

Respectfully submitted,
Lorraine Slovak